## Howlong Public School



Hawkins Street, HOWLONG NSW 2643

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## **Absentee Notice**

Name of Student		Class	
Whole Day absence	Date		
Partial absence	Date:	Time in or out:	
Reason for absence			
The reason for the absence must be shown below. (Please tick the appropriate box and give details.)  Note: If you prefer, you may telephone the school to explain your child's absence.			
☐ Sickness (please gi	ve details, eg flu)		
☐ Family reasons (ple	ase give details, eg attendance at a	a funeral)	
☐ Other reason (pleas	e give details, eg attendance at a r	eligious ceremony)	
Name of Parent/Carer			
Signature of Parent/Ca	arer		
Date			